

# 100% Guarantee Front Desk Plaque

## Removal & Installation Guide

Installation to be completed by: December 31, 2024



### Tools Required:

- Hair Dryer
- Bottle of Goo Gone®
- Metal Paint Scraper
- Isopropyl (rubbing) Alcohol
- Wooden Wedge
- Ruler or tape measure

### Removal of Old Product

#### Step 1:

Using the hair dryer, start blowing one corner of the guarantee plaque until the adhesive warms up.

#### Step 2:

Take the edge of the metal paint scraper and gently slide under the corner that was warmed in Step 1.

#### Step 3:

Continuing blowing hot air on the sign while using the scraper to slowly and carefully pry up the sign.

#### Step 4:

Once enough of the adhesive has been loosened, a larger wooden wedge may work better for prying off the rest of the sign.

#### Step 5:

Continue working your way across the sign, using the hair dryer to keep the adhesive warm. Be sure not to move too fast as you want to avoid snapping the sign in half.

#### Step 6:

After the graphic has been completely removed, use a cleaner such as Goo Gone® to remove any remaining adhesive. Once the adhesive is removed, use isopropyl alcohol to remove any greasy residue left behind. ***Make sure that any cleaner used is safe for your particular countertop surface.***



### Notes:

Please contact us at **1-888-273-8726** if there are any issues during the removal process or if your current signs are not able to be removed due to the adhesive method.

### Installation of New Product

#### Step 1:

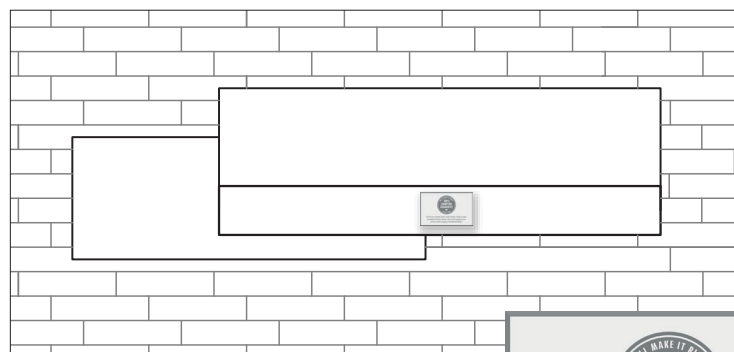
Determine the location the new graphic should be installed on your front desk countertop.

#### Step 2:

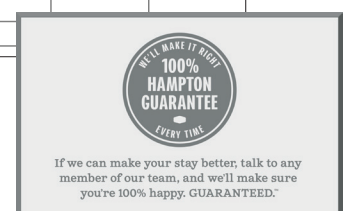
Remove the protective strips from the tape on the back of the sign.

#### Step 3:

Carefully place the sign in the predetermined location, making sure that it is straight in relation to the countertop edge. Then firmly press down on the sign to adhere.



Place sign in the center of the transaction countertop at the front desk.



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